

Powys County Council

Capital Budget Virement Application Form

[Please see guidance notes on page 2532 of the Intranet]

To Head of Finance

From Place (Directorate)

Schools (Service)

Ian Roberts (Head of Service)

Gareth Jones (Budget Holder)

David Thompson (Project Manager)

Date 27th February 2015

Details of Virement (please refer to notes to ensure all the relevant details are included and extend box to additional page if required)

See report below.

New schemes name: Leighton CP alterations to create staffroom facilities

Job code: - To be advised by Finance Team

Budget Increases

Scheme Name		As above				
Job Code		As above				
	Total Cost	Prior Years	2014-15	2015-16	2016-17	Future Years
	£	£	£	£	£	£
Existing Budget	0.00		0.00	0.00	0.00	0.00
Revised Budget	26,500.00		1,000.00	25,500.00	0.00	0.00
Increase Required	26,500.00	0.00	1,000.00	25,500.00	0.00	0.00

Financing

Name of Scheme Reduced: Schools Capital Unallocated						
Job Code: 9E110 9SCHU						

	Total Cost	Prior Years	2014-15	2015-16	2016-17	Future Years
	£	£	£	£	£	£
Existing Budget	135,885.99		8,755.68	127,130.31	0.00	
Revised Budget	109,385.99		7,755.68	101,630.31	0.00	0.00
Decrease Required	26,500.00	0.00	-1,000.00	-25,500.00	0.00	0.00

Capital Budget Virement Report to Portfolio Holder for Learning & Leisure and Cabinet Members – Leighton CP alterations to create a staffroom

Background

The existing school does not have a designated staffroom facility for rest and Teacher PPA. There are a total of ten teachers including LSA's who require this facility as the current arrangements are unsuitable and insufficient to meet Health & Safety legislation and to support school educational delivery. The lack of staff facilities has been previously flagged during an Estyn inspection.

Proposal

The proposal is to convert the existing decommissioned kitchen and undertake alterations to create a fit for purpose staff room facility. The existing de-commissioned kitchen building will require internal improvements including new space heating, thermal insulation, kitchenette, upgrading the lighting, floor finishes and IT infrastructure to support Teacher PPA.

Options considered

- **Option 1** – Do nothing.

- **Option 2** – To undertake alterations to convert the existing decommissioned kitchen into a staff room facility.

Risks

The status quo represents a significant risk to the authority in terms of:

- If **Option 1** is chosen this will not enable the authority to meet Health and Safety legislation for school staff facilities.

- If **Option 2** is chosen this will enable the authority to meet Health and Safety legislation for school staff facilities.

Service objectives/benefits

Powys Change Plan - Maintaining the Schools to a fit for purpose standard ensuring they are capable of delivering high quality educational experiences for all pupils. The infrastructure improvement of these facilities will ensure the authority demonstrates it is complying with Health & Safety legislation balanced with the improvement of facilities to create a fit for purpose standard.

Financing

This type of investment represents an upgrading of the Schools Services infrastructure and is not normally the type of project funded by the schools delegated budget.

The overall estimated costs of this work is £26,500 including design and statutory fees.

Rationale for recommendation

It is recommended to proceed with Option 2 to ensure the safe delivery of the programme of construction work.

Date of report: 27th February 2015

By: David Thompson